

Year-End Settlement Statement Suggested Format

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0149 (Exp. 7/31/2001)

Public reporting burden for this collection of information is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and you are not required to respond to, a collection of information unless that collection displays a valid OMB control number. Authority for this collection of information is the Housing and Community Development Act of 1987. Housing Agencies (HAs) required to maintain financial reports in accordance with accepted accounting standards to permit timely and effective audits. The financial records identify the amount of annual contributions that are received and disbursed by HAs. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

1. Public Housing Agency (HA) (name and address) KITSAP COUNTY CONSOLIDATED H/A 9265 BAYSHORE DRIVE NW SILVERDALE, WA 98383	2. Project Number WA036CE0003-0022	3. Annual Contributions Contract Number WA036CE
4. Housing Program Type: <input checked="" type="checkbox"/> Rental Certificate <input type="checkbox"/> Rental Voucher <input type="checkbox"/> Moderate Rehab. <input type="checkbox"/> Section 23		
5. HA Fiscal Year Ending Date: (mark one and complete the year) <input type="checkbox"/> March 31, ____ <input checked="" type="checkbox"/> June 30, 99 <input type="checkbox"/> Sept. 30, ____ <input type="checkbox"/> December 31, ____		
6. Number of Unit Months under Lease by Bedroom Size: 1BR 2BR 3BR 4BR 5BR Other <i>702 = 518</i>		
7. Average Tenant Contribution		B. Portability Accounts Payable <u>-0-</u> Accounts Receivable <u>-0-</u>

Request is hereby made for the payment of annual contributions pursuant to the terms and conditions of the above numbered Annual Contributions Contract for the project and fiscal year shown above.

Part I. Request for Payment	Approved Budget Estimates (a)	HA Actuals Total (b)	HUD Approved Total (c)
Maximum Annual Contributions Available			✓
9. Maximum Annual Contributions Commitment (per ACC)		1,355,152.00	
10. Prorata Maximum Annual Contributions applicable to a Period of less than Twelve Months <i>Year-Settlement Change</i>		-0-	(409,449)
11. Contingency Reserve, ACC Program Reserve		727,474.32	727,201
12. Total Annual Contributions Available (sum of lines 9, 10, and 11)		2,082,626.32	1,672,904
Annual Contributions Required			
13. 4715 Housing Assistance Payments	1,120,000	1,077,667.11	
14. Security and Utility Deposit Fund (Section 23 Only)		-0-	
15. Ongoing Administrative Fees Earned	123,657	122,269.53	✓
16. Hard-to-House Fees Earned (Rental Certificates, Rental Vouchers, and Moderate Rehabilitation units converted to Rental Certificates)		-0-	
17. Actual Independent Public Accountant Audit Costs	2,000	172.07	
18. Total Preliminary Fees Earned FSS COORDINATOR	34,650	36,338.48	
19. Total Funds Required (sum of lines 13 thru 18)	1,280,307	1,236,447.19	
20. Deficit at End of Preceding Fiscal Year		-0-	
21. Program Receipts Other than Annual Contributions (3610, 3690, 7530, and Section 23 Security and Utility Deposits Repaid)		1,449.19	✓
22. Ongoing Fee Reduction		-0-	
23. Total Annual Contributions Required (line 19 plus line 20 minus line 21 minus line 22)	1,280,307	1,234,998.00	1,234,998

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AUG 16 1999

OFFICE OF PUBLIC HOUSING

OMB HUD-52681 (8/95)
ref Handbook 7420.7

	Approved Budget Estimates (a)	HA Actuals Total (b)	HUD Approved Total (c)
Balance of Annual Contributions Available			
24. ACC Program Reserve Balance (Amount by which line 12 exceeds line 23)		847,628.32	437,906
25. Deficit (amount by which line 23 exceeds line 12)			
26. Provision for ACC Program Reserve		120,154.00	
a) Increase (Amount by which line 24 exceeds line 11)			
b) Decrease (amount by which line 11 exceeds line 24)			289,295
Year End Settlement			
27. Annual Contributions due for Fiscal Year (line 23 minus line 25)		1,234,998.00	
28. Total Partial Payments Approved by HUD for Fiscal Year		1,280,307.00	
29. Underpayment due HA (amount by which line 27 exceeds line 28)			
30. Overpayment due HUD (amount by which line 28 exceeds line 27)		45,309.00	
Part II. Operating Receipts			
31. 3300 Interest Earned on Operating Reserve other HIA Income		232.80	
32. 3300P Administrative Fee Income - Portable Certificates and Vouchers		3,787.38	
33. 3610 Interest Earned on General Fund Investment		1,449.19	
34. 3690 Other Income		-0-	
35. 7530 Receipts from Non-Expendable Equipment not Replaced		-0-	
36. Total Annual Contributions Required (line 23)		1,234,998.00	
37. Total Receipts (sum of lines 31 thru 36)		1,240,467.37	
Part III. Operating Expenditures			
38. 4715 Housing Assistance Payments	1,120,000	1,077,667.11	
39. Independent Public Accountant Costs (Section 8 only)	2,000	172.07	
40. Total Ongoing Administrative Expenses	123,657	126,986.18	
41. Total Preliminary Fees Earned FSS COORDINATOR	34,650	36,338.48	
42. Total Expenditures (sum of lines 38 thru 41)	1,280,307	1,241,163.84	
Prior Year Adjustments			
43. Affecting Residual Receipts (or Deficit) for Debit (Credit)		-0-	
44. Total Operating Expenses (line 42 plus line 43)		1,241,163.84	
45. Net Income (or Deficit) before Provision for Operating Reserve (line 37 minus line 44)		(696.47)	

	Approved Budget Estimates (a)	HA Actuals Total (b)	HUD Approved Total (c)
Part IV. Analysis of Operating Reserve			
46. Operating Reserve - Balance at Beginning of FY Covered by this Statement		5,227.10	
47. Cash Deposits to (or Withdrawals from) Operating Reserve During Fiscal Year			
48. Net Income (or Deficit) before Provision for Operating Reserve (line 45)		5,227.10	
Provision for Operating Reserve (Acct. 7016/Sec. 8; Acct. 7016.1/Rental Vouchers)			
49. Addition (The amount of income, if any, on line 48)			
50. Deduction (The amount of deficit, if any, on line 48)		(696.47)	
51. Operating Reserve - Balance at End of Fiscal Year Covered by this Statement (line 46 plus or minus line 47 plus line 49 or minus line 50)		4,530.63	

I Certify that: (1) housing assistance payments have been or will be made only in accordance with Housing Assistance Payments Contracts or Rental Voucher Contracts in the form prescribed by HUD and in accordance with HUD regulations and requirements;

(2) units have been inspected by the HA in accordance with HUD regulations and requirements; and

(3) this voucher for annual contributions has been examined by me and to the best of my knowledge and belief is true, correct and complete.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Public Housing Agency KITSAP COUNTY CONSOLIDATED HOUSING AUTHORITY	Title of Authorized HA Official Roger Waid, Deputy Director	
	Signature of Authorized HA Official <i>Roger W. Waid</i>	Date 8/12/99

The Field Office has reviewed calculations of the Ongoing Administrative Fee. The HUD approved totals are the official totals as reported in HUD CAPs.

Name of Office <i>Andrew R. Miller</i> Andrew R. Miller, Division Director Section 8 Financial Management Center	Signature of Director, Office of Public Housing	Date
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Overpayment to be offset \$ _____ *2/4/00* Underpayment certified for payment to the HA \$ _____